Dear Parent or Carer,

I am seeking your permission to obtain and publish content that may include the image and/or name of your child in our publicly available school communications. These could be in print, video, and/or our publicly available school website or official school social media accounts. The intended audience of our publications is our school community but content may be accessed by the public.

Content and information examples include but are not limited to: your child’s name, age, class / year, and information collected during school activities such as photographs, text, illustrations/graphics, sound or visual recordings, examples of student work or expressions of student opinion. The purpose of sharing this information may be to advertise our school to the wider community, celebrate student/school achievement, or recording school events.

Our school communications include but are not limited to:
• school’s public website or official social media accounts
• school newsletter (online and hard copy)
• local community newspaper / magazine
• media promotions and advertising activities
• electronic and print promotional material
• annual school report
Each of these may include one or more of the content examples listed above.

When making your decision, please be aware that content on our website or social media accounts may be accessed by or linked to third party websites and social media accounts within and outside the Department of Education. This information may then be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information.

Yours sincerely
Ginny Latta
Principal

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Permission to Publish

I have read this permission to publish and information regarding the school obtaining and publishing content related to my child in school communications.

This signed permission remains effective until I advise the school in writing otherwise.

Child’s name……………………………………………………… Class …………………

I GIVE my informed consent to my child’s name, image or work samples being included in school publications.

Parent/carer’s name……………………………… Signed………………..Date………………

I DO NOT GIVE give permission for my child’s name, image or work samples to be included in school publications.

Parent/carer’s name……………………………… Signed………………..Date………………