9th August 2010

Dear parent or caregiver,

Your child has been selected to perform in the District Coastal Kids Concert at Ballina RSL Club on Tuesday 17th August.

Students are required to attend a Rehearsal on Monday 16th August. The rehearsal time is between 1:00 – 2:30 at the Ballina RSL Club. Transport will be by car from Teven- Tintenbar and students will return in time to catch buses.

On Tuesday the 16th of August students will be performing a matinee (10am – 12:30) and evening concert (6:30pm- 8:30pm).

All travel will be by private transport and car pooling. If you are available to assist with transport to and from the venue on either or both days please fill out the accompanying form.

The staff member with emergency care and CPR training is Ms Slingsby.

Students will be informed that they must stay under the supervision of the teacher at all times.

**Monday 16th August – Rehearsal between 12:30 – 3:00**

We will be leaving school at 12:30 and returning at 3pm. If you are transporting children please return to the venue at 2:30 to transport the students back to school.

**Tuesday 17th August – Matinee performance 10- 12:30**

We will be leaving school at 9:30 and returning to school at 1pm. Only ticket holders will be allowed to watch the performance.

**Tuesday 17th August – Evening performance 6:30pm – 8:30**

Students will be required to organise their own transport to and from the performance. Students will be required to meet Ms Slingsby at 6:30 outside the RSL club near the bus stop on River Street. After the performance student whose parents are not watching the performance can collect their child from the bus stop at 8:45 pm. Please do not be late.

**Students will be required to wear their performance outfits on both days.**

______________________________  _________________________________
Excursion coordinator          Principal
Julia Slingsby                 Ginny Latta
Child's Name: ____________________

I do / do not consent to participating in the District Coastal Kids Concert and rehearsal at the Ballina RSL on Monday 16th and Tuesday 17th August 2010.

Medical Information
Medicare Number: ____________________
Emergency contact name and number ____________________

My son/daughter has the following special needs (please provide full details and include any relevant medical details)
____________________________________________________________________________________________
______________________________________________________________________________________________

I give / do not give permission for my child to receive medical treatment in case of emergency.

Monday 16th August – Rehearsal between 12:30 – 3:00
We will be leaving school at 12:30 and returning at 3pm.
☐ I will be able to transport my child to and from the venue.
☐ I will be able to transport my child and am willing to transport ____ other students to and from the venue.
☐ My child will require transport to and from the venue.

Tuesday 17th August – Matinee performance 10-12:30
We will be leaving school at 9:30 and returning at 1pm. Only ticket holders will be allowed to watch the performance.
☐ I will be able to transport my child to and from the venue.
☐ I will be able to transport my child and am willing to transport ____ other students to and from the venue.
☐ My child will require transport to and from the venue.

Tuesday 17th August – Evening performance 6:30pm – 8:30
Students will be required to organise their own transport to and from the performance. Students will be required to meet Ms Slingsby at 6:30 outside the RSL club near the bus stop on River Street. After the performance student whose parents are not watching the performance can collect their child from the bus stop at 8:45 pm. Please do not be late.

Name of parent/ guardian collecting your child ____________________
Contact phone number _____________________

______________________________       ________________________
Signature                                   Date
Parent Drivers

Thank you for your kind offer to escort our students to

District Coastal kids on Monday and/ or Tuesday

Please see the transport note for details on time and venues

The NSW Department of Education has certain guidelines for us to adhere to when transporting children by private vehicle. These guidelines are the same for teachers as they are for parents:

a) The driver is licensed
b) The vehicle is registered
c) The number of passengers in the vehicle does not exceed the number of seatbelts
d) Current driver's licence and car registration details are sighted by the school prior to giving permission for students to be transported in the vehicle.
e) All parents, caregivers or volunteers accompanying school excursions must complete a Prohibited Employment Declaration prior to the excursion, in terms of the Department's Working with Children Check Policy. This can be obtained either from the organizing teacher or the school office staff.

Please provide your details

Name ____________________________

Contact number _______________________

Only children who are over 10 should travel in the front seat of cars which have passenger airbags.

Please fill out the parent driver form located at the office.

Again, thank you for supporting our school.

Regards,

Ginny Latta

Principal